

## Statutory Needs Assessment and Education, Health and Care Plan

6  
Weeks

- Request received for child/young person to receive an assessment
- SENRAP consider evidence against criteria and will allocate a keyworker
- Decision communicated, if statutory assessment is not agreed a Local Offer Meeting will be offered
- Statutory Needs Assessment Agreed;

The SEN Assessment Team will contact parents/carers

12  
Weeks

- SENAT Officer arranges to meet with parents to outline the process that will take place and gather parent and young person views (if appropriate)
- Dates for an Coordinated Needs Assessment and Plan Meeting are agreed

Business Support Officer will arrange this

- Professionals in Education, Health and Social Care are requested to undertake assessments to inform the draft EHC Plan
- Coordinated Assessments and Plan Meeting is Held outcomes are discussed and agreed
- The draft EHC Plan is discussed

Business Support Officer will send you details of the meeting

16  
Weeks

- After the meeting, the draft EHC plan is updated
- The draft EHC Plan will be sent to parents to approve and can comment on any changes
- Parents and young people choose preferred school, early years or college who are consulted
- Additional resources allocated if necessary

20  
Weeks

- The finalised EHC Plan is issued
- Plan put in to action by the appropriate agencies