



Educational setting's contribution to Education, Health and Care needs assessment

Before completing the advice please note:

The advice that you provide should refer to your own area of expertise only (9.51, Code of Practice).

Your advice and guidance will form part of the coordinated EHC Needs Assessment, which will be made available to parent carers and young people.

Advice requested by the local authority **must** be provided within six weeks of the request and should be provided more quickly wherever possible, to enable a timely process (9.52, Code of Practice).

In line with the principle of 'tell us once', if such advice already exists and you are satisfied that it is current **and** sufficient for the purposes of the assessment process please contact the family and/or the young person to agree submission of existing information. This should also be agreed with the SENAT team (9.47, Code of Practice). If appropriate, you may wish to use information already submitted through the application for assessment form.

If you have any questions about completing this form, please contact

1. Pupil/Learner Details			
Full Name			
Education Placement			
Date of Birth		Year Group	
Ethnicity		Home Language	
Home Address			
Parent(s)/Carer(s)/person responsible			
Address if different to above			
Contact telephone number			
Email address			

2. View of the child/young person You may wish to attach pupil passport or complete a summary in this part of the form. Views should include what is important to the child? What are their aspirations for the future? What do they think they are good at?

3. View of the parent/carer. It is expected that during the assessment process the family will have an opportunity to submit their views directly. Should the educational setting wish to add views expressed by parents please include them in this part of the form

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4. Special Educational Needs this information should include attainment data and analysis of progress (please only complete part of the form relevant to child's age, delete or amend as appropriate)

Curriculum Assessment (if applicable)	Insert year group as appropriate:							Comments and analysis (e.g. level of support provided, possible reasons for inconsistencies)
	FS	Y1	Y2	Y3	Y4	Y5	Y6	
English								
Speaking/Listening								
Reading								
Writing								
Overall subject levels								
Mathematics								
Science								

Important: Please explain your school's assessment criteria and clarify levels expected for the age of the child/young person

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Attendance (please attach attendance certificate)	
Fixed term exclusions	
Permanent exclusions	

5. Summary of Strengths and needs please include information about the type and severity of need, impact on learning and school day. Please comment on progress and explain any inconsistencies in evidence.

Cognition and learning
Strengths:

Needs:

Communication and interaction

Strengths:

Needs:

Social, emotional and mental health needs:

Strengths:

Needs:

Physical and sensory needs:

Strengths:

Needs:

7. Long term OUTCOMES *they should be SMART and include how this will be measured/by when.what is the expected benefit for the child) e.g. By the end of key stage 1, Gary will be able to...so that he....From year 9, outcome should relate to preparation for adulthood.*

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Short term targets, normally to be achieved within the next 12 months:

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8. Educational provision - summary of recommendations

Strategies and interventions already provided under delegated resources		Additional recommendations
Whole class		
Small groups		
Individual		

9. Signatures

Headteacher/ Principal/ SENCO	Print:	Sign:	Date:
Parent/Carer	Print:	Sign:	Date:

Please submit this form to:

SEND Assessment Team
 Third Floor, WTW
 Swindon Borough Council
 Wat Tyler House
 Beckhampton Street
 Swindon SN1 2GH