

Application for a Hackney Carriage Licence

Service Delivery

Wat Tyler House Beckhampton Street Swindon SN1 2JH **Tel:** (01793) 466212

Form HV02

What type of application is this?	? FIRST (GRANT / VEHICLE CHA	ANGE / REN	EWAL (delete as necessa
2. If the application in in respect of a plate already held, state:	Plate No.	Ехр	iry Date:	
B. Details of vehicle to be tested	Registration N	Number		
	Make	Mod	del	
	Colour	Eng	ine Capacity	CC
	Passenger ca	pacity (excluding driver	-)	
	Number of do	ors		
	Date of origin	al registration		
	Fuel	PETROL / DIES	EL / LPG	(delete as necessary)
	Insurance cor	mpany		
	Does the veh	nicle have tinted rear dows?	YES / NO	(delete as necessary)
		e windows transmit of natural light?	YES / NO	(delete as necessary)
I. Full Details of Applicant(s) FIRST OR ONLY PROPRIETO Surname	PR	Date	of Birth	
Title Mr / Mrs / M	liss / Ms (delet	e as necessary)		
orenames				
Home Address				
Postcode		Telep	hone No.	
SECOND OR PART PROPRIETO	OR (if any)			
Surname		Date	of Birth	
Title Mr / Mrs / M	liss / Ms (delet	e as necessary)		
orenames				
lome Address				
Postcode		Telep	hone No.	
5. Name of Firm who is to supply	bookings (if any	')		
6. Have you ever been refused a licence suspended or revoked? If "YES" give full details includir	•		s or had sucl	h a YES/NO

7. Declaration of Convictions.

A SENTENCE OF

- a) You must disclose all convictions for offences (including traffic offences) in the spaces on the page overleaf, unless that conviction is regarded as "spent" by the Rehabilitation of Offenders Act 1974. "Spent" convictions need not be disclosed to the Council.
- b) As a general guide ALL convictions must be disclosed (including traffic offences) unless the conviction falls into one of the following categories:

A SENTENCE OF	WHICH WAS
• Imprisonment for a term exceeding 6 months but not exceeding 30 months	over 10 years ago
Imprisonment for a term not exceeding 6 months	over 7 years ago
A fine (includes most traffic offences)	. over 5 years ago
Conditional discharge, bound over, probation	. over 1 year ago
Absolute discharge	over 6 months ago
• Cashiering, discharge with ignominy, dismissal with disgrace from HM forces	over 10 years ago
Dismissal from HM forces	. over 7 years ago
Disqualification, disability, prohibition	period of sentence unless longer period set out above

- c) Generally traffic offences are declared for a period of **5 years** (because fines are normally imposed) and has nothing to do with removal of endorsements from licences etc.
- d) If you are in any doubt, or your particular sentence is not listed above, then ask the advice of the Licensing staff or consult a solicitor.
- e) A sentence exceeding 30 months imprisonment must always be declared.
- f) All the requested details must be declared for each offence. Any gaps or vagueness may result in delay to the application.
- g) The coding system for driving licence endorsements may be used if you wish.
- h) All calculations as to whether a conviction is "spent" are made with reference to the conviction date NOT the date of the offence.
- i) The rehabilitation period may be automatically extended by the commission of a further offence during the rehabilitation period in respect of indictable offences.
- j) One final word of warning. Do not be tempted to omit an offence because you are not sure if it has to be declared or not. Ask the licensing staff. It will be considered a very serious matter and may result in the suspension or revocation of your licence.

Now complete the declaration on the next page.

Declaration of First or Only Proprietor Full Name List below all offences for which you have been convicted by a court (offences which do not need to be listed are summarised in the notes on the previous page). If you have no convictions then write NONE and sign below. Date of Offence(s) **Sentence or Order of Court** Court conviction I list above all the offences for which I have been convicted which need to be declared. Usual signature ___ **Declaration of Second or Part Proprietor (if any)** Full Name List below all offences for which you have been convicted by a court (offences which do not need to be listed are

summarised in the notes on the previous page). If you have no convictions then write NONE and sign below.

Date of conviction	Court	Offence(s)	Sentence or Order of Court		
I list above all the offences for which I have been convicted which need to be declared.					
Usual sig	Usual signature				

APPLICANTS ARE ADVISED THAT TO KNOWLINGLY OR RECKLESSLY MAKE A FALSE STATEMENT OR OMIT ANY MATERIAL PARTICULAR FROM THIS APPLICATION OR ANY OTHER DOCUMENT SUBMITTED WITH IT IS A CRIMINAL OFFENCE.

I/We	declare	that	to the b	pest of	my/our	knowle	dge and be	lief the ar	nswer	s given	ab	ove are t	rue.			
I/We	am/are	the	proprie	etor(s)	of the	vehicle	described	overleaf	as d	efined	by	Section	80	of	the	Local
Gove	rnment	(Mis	cellane	ous Pr	ovision	s) Act 1	976.									

Usual signature of applicant(s)	Date
3 11 ()	

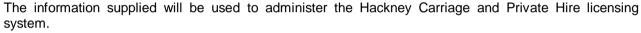
Receipt of Hackney Carriage Plate

I, the undersigned, acknowledge that the Hackney Carriage Plate issued to me as shown above, is the property of Swindon Borough Council, is held on loan by me and is to be returned to the Council on demand. I undertake to return the plate within seven days after revocation, expiry or suspension of my licence under Section 60 of the Act, whether or not any demand is made by the Council.

Signed		 	
Plate No		 	
Date			

Note that a charge will be made for any replacement plate.

NOTICE



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This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided as part of this application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see the Council's website (www.swindon.gov.uk/nfi) or contact the council's Internal Audit section at Swindon Borough Council, Civic Offices, Euclid street, Swindon SN1 2JH. Under the Data Protection Act you can see your own personal information. If you would like to know more about this, please ask for our leaflet 'Access to your personal information'. Or contact the Data Protection Officer at Swindon Borough Council, Civic Offices, Euclid street, Swindon SN1 2JH.

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