

Licensing

**Environment &
Leisure**

Premier House
Station Road
Swindon
SN1 1TZ
Tel: 01793 466109
Fax: 01793 466165



**Application for grant or renewal of a licence within the terms of the Betting,
Gaming and Lotteries Act 1963, Part 1 Section and Schedule 3**

Please complete this form in block capitals

My full name is

My complete address is

Post code

My position (responsibility) is

My full address of the premises is

Post code

Note: You are required to attach a location plan to this application and a plan showing the position and number of exits

The maximum number of spectators which can be accommodated is

I set out below

- a. details of any prosecutions which are pending against me and the date and place of the court hearing
- b. details of any previous convictions **see guidelines at end*

Alternatively, state here that neither a. or b. above are applicable

The occupier *[full company name, registered address etc]* of the premises is

Post code

I enclosed the required fee of £46 YES / NO

I have sent a copy of this form to the Licensing Officer, Swindon Police Station
Gablecross, Shrivenham Road, South Marston SN3 4RB as required by the Act
YES / NO

Signed

Date.....

FOR OFFICIAL USE	
Receipt No. / E-Payment Code	
Licence issued	
Payment Code	N5213 J3349 00000

Guidelines on declaration of convictions

**Note: Spent convictions need not be included. The following guidelines describe how 'spent' is defined.*

<i>Sentence</i>	<i>Spent after</i>
<i>Imprisonment of more than 2¹/₂</i>	<i>Never spent</i>
<i>Imprisonment of between 6 months and 2¹/₂ years</i>	<i>10 years</i>
<i>Imprisonment of up to 6 months</i>	<i>7 years</i>
<i>Borstal training</i>	<i>7 years</i>
<i>A fine or other sentence not otherwise covered in this table</i>	<i>5 years</i>
<i>Absolute discharge</i>	<i>6 months</i>
<i>Probation order, conditional discharge or bind over</i>	<i>1 year (or expiry of order, whichever is longer)</i>
<i>Detention centre order</i>	<i>3 years</i>
<i>Remand home, attendance centre or approved school order</i>	<i>The period of the order, plus one year afterwards</i>
<i>Hospital order under the Mental Health Act</i>	<i>The period of the order, plus two years afterwards</i>
<i>Cashiering, discharge with ignominy or dismissal with disgrace from the Armed Forces</i>	<i>10 years</i>
<i>Dismissal from the Armed Forces</i>	<i>7 years</i>
<i>Detention</i>	<i>5 years</i>

In each case, the time limit in the final column is halved if you were under 17 years of age, on the date of conviction