

**SAFETY OF SPORTS GROUNDS ACT 1975
FIRE SAFETY AND SAFETY OF PLACES OF SPORT ACT 1987
APPLICATION FOR A SAFETY CERTIFICATE**

When completed, this form should be sent to the Chief Executive of:

Swindon Borough Council, for the Attention of the Principal Environmental Health Officer,
Environment & Property, Food, Health & Safety Section, Premier House, Station Road,
Swindon, SN1 1TZ.

To be completed in all cases

I hereby apply for a *[general][special] safety certificate in respect of the sports ground
described below to be issued to.....

I make application *[on behalf of][as]
of †

Date Signed

Address.....

..... Tel. No.....

**Delete as appropriate*

† *If applying on behalf of a sports club, company or some other person, insert status (e.g. secretary)*

Under the provisions of **Section 3 (1)** of the **Safety of Sports Grounds Act 1975**, a local authority receiving an application for a safety certificate has to determine whether the person to whom the certificate may be issued is likely to be in a position to prevent contravention of the terms and conditions of the certificate. The applicant should therefore furnish below the information required so as to enable the local authority to make such a determination. Under **Section 3 (4)** of the Act the local authority may also require the applicant to submit plans and further information.

1. (a) Name and address of sports ground

.....
.....

(b) Name of the occupier

Name and address of the owner

.....

(c) Names and addresses of any persons other than the proposed holder of the certificate who to his knowledge will or may be concerned in ensuring compliance with the terms and conditions of the safety certificate for which this application is being made.

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Complete Part I only for an application for a general safety certificate (to cover activities over an indefinite period).

Complete Part II only for an application for a special safety certificate (to cover one occasion or a series of occasions).

PART I: GENERAL SAFETY CERTIFICATES

2. List activities to be covered by general safety certificate

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3. Give the approximate date of the construction of the spectator accommodation on the sports ground and details of any subsequent extension, major alteration or reconstruction of the spectator accommodation on the sports ground, together with relevant dates.

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4. Give particulars of current fire certificates covering any premises on any part of the sports ground:

(a) name of issuing fire authority

(b) name of holder of fire certificate

(c) date of issue of fire certificate

(d) description of premises covered by the fire certificate

5. Give particulars of any current statutory licenses granted in respect of the sports ground or parts of it:
 - (a) name of issuing licensing authority
 - (b) name of licensee
 - (c) type of licence (liquor, gaming etc).....
 - (d) date of expiry
 - (e) description of the part or parts of the sports ground covered by the licence

- 6.(1) State maximum capacity for which spectator accommodation at the sports ground is intended:
 - (a) seated spectators.....
 - (b) standing spectators

- (2) State any restrictions on that capacity:
 - (a) seated spectators.....
 - (b) standing spectators

7. Set out separately for each of the last three years the total number of seated spectators and the total number of standing spectators for each activity other than reserve team matches, practice sessions or community use, held at the sports ground. Each activity (other than those excluded) should be named, together with the number of occasions on which each activity took place during each of those years.

8. Set out separately for each activity the total number of seated spectators and the total number of standing spectators attending at the occasion during the last three years when that activity took place which attracted the highest number of spectators. Give the date of that event and the name of the activity taking place.

PART II: SPECIAL SAFETY CERTIFICATES

9. Name event for which special safety certificate is required
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10. Give date(s) of event

11. Give the number of occasions on which this special event has taken place at the sports ground during the last three years.....

12. Set out separately the total number of seated spectators and the total number of standing spectators at any similar event held within the last three years at the sports ground, giving the name of the event and the date on which it was held.