

Corporate Procurement Policy

Swindon Borough Council (SBC) is committed to undertaking high quality Procurement, setting rigorous quality standards and monitoring both performance and procedures to ensure the Best Value delivery of goods, works and services.

SBC requires all staff involved in Procurement to adhere to and promote the following principles:

All Procurement must be based upon the principles of Best Value and measurable outcomes for services to the Swindon community.

All Procurement activities should contribute, either directly or indirectly, to the implementation of the Corporate Strategy including:

- Sustainability
- Health and Safety
- Economic Prosperity
- Electronic Government
- Equality
- Effective Partnerships
- Risk Management
- Best Value

- All Procurement will be managed and led by an officer with sufficient skills, capability and capacity appropriate to the value and risk associated with that transaction.
- The Gateway Review Process will be used to provide effective scrutiny for all Procurement that falls within the published financial limits.
- All corporately let Supply Agreements, whether for goods, works or services, will be mandatory unless otherwise expressly stated.
- Compliance with all statutory and legislative requirements, including Government, international procurement obligations and Contract Standing Orders will be mandatory.
- All Procurement decisions will be made on an ethical basis and take into account SBC Corporate and Social Responsibilities and the National Procurement Policy Statement.
- Proportionate consideration will be given for all Procurement decisions to the potential for Social Value including the protection of the environment (including Carbon Reduction targets), the appropriate use of natural resources and local economic prosperity.
- SBC officers must also consider the following national priority Social Value outcomes alongside any additional local priorities in their procurement activities:
 - creating new businesses, new jobs and new skills;
 - tackling climate change and reducing waste, and
 - improving supplier diversity, innovation and resilience.

Whenever economically advantageous, collaboration with other public bodies, private sector and voluntary organisations and consortia will be sought in order to widen the scope of SBC Procurement experience, and to maximise economies of scale.