



Season Ticket

Permit Information & Application Form

Swindon Borough Council
 Service Delivery
 Parking Services
 Civic Offices, Euclid Street
 Swindon SN1 2JH
Web: www.swindon.gov.uk
Tel: 01793 445506
Fax: 01793 463347
Email: parking@swindon.gov.uk

A. Conditions of use

1. For the permit to be valid it must be **attached to the inside of the windscreen and clearly visible in its entirety from the outside of the vehicle**. Failure to display correctly may result in a Penalty Charge Notice being issued.
2. A Season Ticket permits a vehicle to be parked in accordance with existing Car Park Regulations.
3. The permit is only valid in the following car parks **only**.

**Bath Road
Spring Gardens**

**Britannia Place
Cheltenham Street**

**The Planks
Bristol Street (Mon to Fri only)**

4. The holding of a Season Ticket does not guarantee that a parking space will be available where required.
5. The Council will not be liable for any loss of/or damage to any vehicle/or the fittings/or contents thereof/or of injury to any persons, howsoever such loss/damage or injury may be caused.

B. Permit period & cost

	MON-FRI (unreserved)	MON-SAT (unreserved)	MON-SUN (unreserved)	RESERVED Bays - 7 days a week Available Brunel West ONLY
YEARLY TICKET	1500.00	1775.00	2050.00	2200.00
SIX MONTHLY TICKET	760.00	898.00	1035.00	1110.00
QUARTERLY TICKET	385.00	454.00	523.00	560.00
MONTHLY TICKET	135.00	158.00	181.00	193.00

(Pro-rata rates are inclusive of £11.00 administration charge)

1. A replacement ticket may be obtained for the following, on payment of a fee of £11.00:
 - In exchange for a badly damaged ticket
 - Change of vehicle registration number
 - Incorrect information of registration
2. Details of repayment values on part-used tickets can be obtained from Parking Admin, Euclid Street, Swindon SN1 2JH.
 Telephone: 01793 463327 Email: parking@swindon.gov.uk

Application for Issue of a Season Ticket

(Please write in BLOCK CAPITAL letters)

Name: (Mr \ Mrs \ Miss \ Ms \ Other) delete as appropriate

Address:

..... Post Code: Contact No:

Season Ticket Required: Annual Half Yearly Quarterly Monthly
(tick appropriate)

Type Required: Long Stay Car Parks Mon-Fri Mon-Sat Mon-Sun
(tick appropriate)

Brunel West Long Stay Reserved Bay

Payment Type: Cash Debit/Credit Card Cheque Postal Order
(tick appropriate) (see below)

Amount £:

If you wish to make payment by debit/credit card please indicate this on the application form and include a contact telephone number that we can contact you on between 12:00pm and 4:00pm, Monday – Friday, so that card details can be taken.

Vehicle Reg: 1st Registration: 2nd Registration:

C. Applications Declaration

I hereby declare that:

- The information given in this application is true and accurate to the best of knowledge and belief

I understand that:

- The permit remains the property of Swindon Borough Council
- I will abide by the conditions of issue of the permit
- A car parking space is not guaranteed
- The council reserves the right to reject any application or request a specific type of proof.

Applicants Signature: Date:

D. Conditions of surrender

1. A Season Ticket may be surrendered at any time at our One Stop Shop, Ground Floor Wat Tyler House, Beckhampton Street, Swindon, Wiltshire, SN1 2JH, on presentation of:

- The ticket for cancellation
- The completed application form for refund

2. A holder of a Season Ticket, on surrender of the ticket shall be entitled to a refund based upon the number of complete months used. An administration fee of £11.00 will be charged.

3. Use of the postal system to surrender a ticket would be at the discretion of the ticket holder. The council cannot make allowances for postal delays.

Using Your Personal Information

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Your personal data may be collected, processed, shared and retained in order to carry out the performance of a public task and fulfil our legal obligations in the following ways:

- Shared with external agencies for printing purposes and payment
- Shared with the police or security organisations to prevent or detect crime.
- Shared with other departments within the Council or external parties for related enforcement purpose or as required to by law

If you would like more information about how we use your data, please read our Privacy Policy:



www.swindon.gov.uk/parkingprivacy or you can listen to our Privacy Policy by telephoning 01793 466700.

Spot checks will be conducted to confirm the validity of your permit.

For further information, see the Council's website (www.swindon.gov.uk/nfi) or contact the council's Internal Audit section at Swindon Borough Council, Civic Offices, Euclid Street, Swindon. SN1 2JH.

Data protection questions or complaints about the way your personal data has been handled, can be made via telephone on 01793 445500, by email, dataprotection@swindon.gov.uk or in writing to Data Protection Officer, Civic Offices, Euclid Street, Swindon, Wiltshire, SN1 2JH.

If you remain dissatisfied with the way your personal data has been handled, you have the right to complain to the Information Commissioner's Office at www.ICO.org.uk. This website also contains information on data protection and your rights and remedies.