

Swindon Borough Council
 Licensing Department
 5th Floor Wat Tyler House
 Beckhampton Street
 Swindon
 SN1 2JH
licensing@swindon.gov.uk

**Application for a Primate Licence under The Animal Welfare
 (Primate Licences) (England) Regulations 2024**

Applicant Details:

Name:	
Address:	
Contact Number:	
Email:	

Primate Details:

Details of each individual to be kept under the licence:

Pet Name	Species	Age/ DoB	Sex	Microchip Number

Please attach additional sheets if required

Address where the animal(s) will be kept [if it is not the same address as above]:

Length of Licence:

Please state the date you propose the licence should have effect:

The maximum length of time the licence can have effect for is 3 years. if you require the licence for a shorter period please specify how long you require a shorter licence period and the reasons for this (for example, to align with licence terms under a DWA licence):

Policies and Procedures

The regulations require the following paperwork to be kept as part of the licence. please submit the following along with your application:
(If you do not have some of the required paperwork at the time of submitting the application it can be sent to us by email to licensing@swindon.gov.uk)

- Plan of the premises
 - Enclosure details including measurements and layout; photos can also be submitted.
- Policies in place to detail how you will provide the following:
 - Suitable environment.
 - Suitable diet.
 - How you will ensure the primates can exhibit normal behaviour patterns.
 - How the primates will be housed; with or apart from other primates/animals.
 - How the primates will be protected from pain, suffering, injury and disease.
 - How the primates physical and mental wellbeing will be monitored.
- Written emergency plan, covering;
 - The measures to be taken for the removal of the primates should the licensed premises become unsafe or uninhabitable;

- The arrangements for the care of the primates during and following an emergency; and
- An up-to-date list of emergency contact details that includes the fire service and police.
- A written procedure for special circumstances, including contingencies in the event of:
 - The temporary isolation of any primate including arrangements for ensuring that the welfare needs of any primate that is being temporarily isolated are met during the period of its isolation.
 - The death or escape of a primate; and
 - The care of the primates following the revocation of the licence or the death of the licence holder.
- Written procedures for the following:
 - The individual diet plans for each primate.
 - This must be created based on guidance from a vet or primate dietary expert.
 - Hygiene protocol to include:
 - Cleaning and disinfecting.
 - Prevention and control of the spread of disease.
- A written transportation procedure covering the welfare of the primate while being transported.

Declaration *[please read carefully]*

I am 18 years or over

I agree to allow the premises to be inspected by an Authorised Officer of Swindon Borough Council or by any veterinary or specialist adviser appointed by the Council for that purpose. I also agree to pay the full costs involved in an initial assessment inspection or in any subsequent inspection *[n.b. costs are limited to those which are 'reasonable']*.

I have no current disqualification under any licensing Act or any other legal sanction, which has the effect of preventing me from having ownership of or responsibility for any class of animal(s).

I enclose the *initial* application fee of £250 **Yes / No**

Signed: **Dated:**

NB: Information, including personal data, which is provided in the course of making an application will be retained and will be made available if demanded by enforcement authorities and in support of the National Fraud Initiative