

Validation Checklist

Application requirements for approval of details reserved by condition

Applications can be submitted electronically using the Planning Portal website
(www.planningportal.gov.uk)

If you submit the application in paper form, we require
3 copies of all forms, plans and documents.

All plans and drawings must include a North point, paper size (e.g. A1, A3) and an appropriate Scale Bar indicating a minimum of 0-10 metres.	
The correct fee (www.planningportal.gov.uk/planning/)	
Completed Application Form	
Drawings/details required by identified conditions	

If you have any queries regarding the above requirements, please contact the Validation Team either by telephoning 01793 466247 or by email at validation@swindon.gov.uk

(Revised January 2014)