



# Exempt Building Enquiry Form

The Building Regulations 2010



## Service Delivery

Certain domestic buildings are exempt from Building Regulations. This form is to enable this department to determine if a Building Regulation application is required.

Name:

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Address of Property:

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Daytime Telephone Number:

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Email:

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### Proposed Building Type

(Please Tick Appropriate Box)

Garage ☐

Shed ☐

Porch ☐

Car Port ☐

Conservatory ☐

If Other please give brief description:

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Internal Floor Area

(Length x Width) -

\_\_\_\_\_ **M<sup>2</sup>**

### Materials to be used

(Please Tick Appropriate Box)

**Walls -**

Brick ☐

Block ☐

Timber ☐

**Doors / Windows -**

Timber ☐

Steel ☐

PVCu ☐

**Glass -**

Toughened ☐

Georgian Wired ☐

Laminated ☐

If other please describe:

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**Please confirm Glass to BS 6206:**

Yes ☐

No ☐

**Roof Support -**

Timber ☐

Steel ☐

**Roof Covering -**

Tiles ☐

Corrugated Sheet ☐

Felt ☐

Glass ☐

Felt with Chippings ☐

Polycarbonate ☐

If other please describe:

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Please give any other information you feel may assist in determining if approval is required.

Please see the reverse side of this form.

Please draw a simple sketch to indicate:

- Position of proposed building in relation to adjacent buildings and boundaries.
- Simple elevations of the proposals indicating the positions of glazing in both windows and doors.
- If Conservatory. Please show if there is to be an external door between the existing house and the new conservatory.
- Indicate the position(s) of any boiler flues.

**Sketch Here**

Should you require a formal notification that your proposal does not require Building Regulation approval, this can be provided at a cost of £30.

Should an application be required you will be notified within one week of receipt of this form.

You are required to contact Planning and Transportation to see if Planning Permission is required.

Send to: Swindon Borough Council  
Building Control  
Wat Tyler House West  
Beckhampton Street  
Swindon  
SN1 2JH

Tel: 01793 466069

Fax: 01793 466166

Email: [buildingcontrol@swindon.gov.uk](mailto:buildingcontrol@swindon.gov.uk)