

**Swindon Strategic Partnership  
Climate Change Action Plan Steering Group**

**Minutes  
3.30pm, 10<sup>th</sup> March, Civic Offices**

**Present:**

Geoff Hammond, University of Bath (Chair)  
Lynn Forrester, SBC (Notes)  
Andy Parsons, Swindon Climate Action Network (SCAN)  
Cllr Brian Mattock, SBC Cabinet Member for Local Environment  
Deb Joffe, Swindon Climate Action Network (SCAN)  
Jon Madge, SBC Planning  
Amanda Timms, (Nationwide)  
Tom Charnock, Wilts Association Local Councils (WALC)  
Gesa Reiss, (GWCF)  
Neil Pullen (WWT)

**Apologies:**

Cllr David Wren  
Helen Clayton, Natural Environment Research Council (NERC)  
Lucy Rees, (Wiltshire Wildlife Trust)  
Cherry Jones, Swindon Primary Care Trust (PCT)

<b>Item</b>	<b>Detail</b>	<b>Action</b>	<b>Date</b>
<b>1</b>	<b>Welcome, Introductions and Apologies.</b> Special welcome to Cllr Mattock who has taken over from Cllr Wren as Lead Cabinet Member.		
<b>2</b>	<b>Notes of Last Meeting</b> The notes from the meeting held December 2007 were agreed by members present as an accurate record of that meeting and will now be published on the SSP/Climate Change web pages	<b>Lynn</b>	<b>1<sup>st</sup> April</b>
<b>3</b>	<b>Actions from Last Meeting</b> All cleared <u>Note 8</u> – Andy met with Dave Potter and Simon Lynn regarding the Transport vision. Consultation closes 10/3. Comments will then be fed into the Transport Study. <u>Note 9</u> – Lynn updated group on recent developments regarding the climate change Officer post – WWT has agreed to host the post and some funding is available from SBC's sustainability budget (Lynn's). Now need to seek match-funding from private sector or possible LAA PRG.	<b>Lynn to ask David Potter for Feedback</b>  <b>Lynn to keep group informed</b>	
<b>4</b>	<b>LAA2 update</b> Geoff reported that, thanks to pressure from the Group and others, there will now be a 5 <sup>th</sup> block. Board members are:- Celia Carrington (Chair), Simon Smith (WWT), Geoff Hammond, Rep. From GOSW, Rep. from Natural England, Rep. from Business		

	<p>Priorities decided for the block are:- Climate change, waste, sustainable homes, biodiversity, 'greener, safer, cleaner'. Indicators have also been agreed and include per capita CO<sub>2</sub> emissions</p> <p>The next block board meeting is 28<sup>th</sup> March and will focus on what projects will be taken forward to deliver the outcomes required</p> <p>Full details are available on:- <a href="http://www.swindonlaa.org.uk">www.swindonlaa.org.uk</a></p> <p>General agreement that the CCAP group is happy that their comments were taken on board and that there will be better communication/influencing links between them and the SSP/SBC in the future</p>	<b>Geoff to attend</b>	<b>28/3</b>
<b>5</b>	<p><b>Annual Report/Updating the CCAP</b> Helen, Deb and Lynn met earlier in the week to decide the layout and likely content for the report. A mock-up was available at the meeting.</p> <p>Members of the CCAP partnership agreed to submit to Lynn:- Details of any key successes/achievements Details of forthcoming projects planned to help achieve existing CO<sub>2</sub> reduction targets Particular challenges/suggestions for new targets</p> <p>It was agreed that it would be necessary to take advice from GOSW on how to re-align the targets in the existing CCAP to the new LAA. It was also agreed it would be best to use 2005/6 Defra figures as the CO<sub>2</sub> emissions baseline for Swindon.</p> <p>Lynn will circulate e-versions of the pages for comment – all to respond</p> <p>Lynn will get a quote for printing the document</p>	<p><b>All</b></p> <p><b>Lynn</b></p> <p><b>All</b></p> <p><b>Lynn</b></p>	<p><b>15/4</b></p> <p><b>30/3</b></p> <p><b>15/4</b></p> <p><b>30/3</b></p>
<b>6</b>	<p><b>SSP Conference Feedback</b> – Deb provided feedback to the group on the 'share fairs'. Climate change workshop was well received and generated a lot of interest with people wanting to get involved. Names have been recorded – group now needs to decide how best to involve the volunteers. Also a lot of support from delegates at the conference to include CO<sub>2</sub> per capita as an indicator in LAA2</p>		
<b>7</b>	<p><b>Update From Partner Organisations – SCAN</b> – is hosting a 'Transition Towns' talk on 21<sup>st</sup> May, some discussion around whether to invite representatives from the business sector. Other events include:-</p> <ul style="list-style-type: none"> <li>• 20<sup>th</sup> March Green Pub Quiz at the Nine Elms pub 8.30pm</li> <li>• 29<sup>th</sup> March Earth Hour <a href="http://www.earthhour.org">www.earthhour.org</a></li> </ul>	<b>Andy to talk to Lucy</b>	

	<ul style="list-style-type: none"> <li>• 16<sup>th</sup> April AGM, 7.30pm, Friends Meeting House</li> <li>• 27<sup>th</sup> April TWIGS open day Cheney Manor Garden Centre</li> <li>• 11<sup>th</sup> May Swindon Festival of Literature Eco-day, Lower Shaw Farm</li> </ul> <p><b>Gesa</b> – is co-ordinating a bid for Swindon to get funding to be a cycling demonstration town (CCAP supports and is happy to be listed formally as a supporter).</p> <p><b>Jon</b> – SBC has just published the Swindon Borough Core Strategy Preferred Optionspaper. This is the main, overarching, development plan document within the Local Development Framework, setting out the Borough’s strategic objectives and priorities. The Core Strategy will provide a planning framework that will guide development in the Borough over the period to 2026.</p> <p><b>Neil</b> – A forum is being held on April 1<sup>st</sup> to launch a review of the BAP. Also, Neil is doing more corporate work with the HSBC (team building etc.) and will be running a similar event with Carillion on March 20<sup>th</sup>.</p> <p><b>Cllr Mattock</b> - informed the group about the Old Town Festival which is being held 28/29<sup>th</sup> June with an offer for any of the partners to get involved with displays stands etc.</p> <p><b>Lynn</b> – reported that Amanda, Gesa and she had been to a meeting with the Strategic Economic Partnership policy group (Economic Block of LAA) and would be helping inform a policy to effect lower carbon economic development in Swindon.</p>	<p><b>All to promote</b></p> <p><b>Gesa to keep group informed</b></p> <p><b>Neil to keep group informed</b></p> <p><b>Lynn to keep group informed</b></p>	
<p><b>10</b></p>	<p><b>Next Meeting 3.30pm</b>  18<sup>th</sup> June – Committee Room 6  Please send agenda items to Lynn by 3<sup>rd</sup> June.</p>	<p><b>All</b></p>	<p><b>3/6</b></p>