

The Operation of the Local Preventative Groups Across Swindon

1. Introduction

Local Preventative Groups have been running in the two pilot areas in Swindon since January 2005. The first phase operated for children 0 – 11 year olds and following a positive evaluation this was extended to 0 – 19 year olds in September 2005. A further positive evaluation has taken place (January 2006) and a total of 62 children and young people received a joint plan and the allocation of a Lead Professional.

The evaluation of the Local Preventative Groups recommended that LPGs be rolled out across Swindon from September 2006, using an adapted model, outlined below. This will build on the ethos from the existing pilot ensuring an inclusive and early intervention based approach, which is solution focused and identifies the outcomes to be achieved through a multi agency plan. The main changes suggested are:

- Fortnightly meetings in four areas, with a two hour meeting for 0 – 13 year olds and a two hour meeting for 14 – 19 year olds;
- Meetings are chaired by a pool of trained facilitators, who have been members/chairs of the current LPG pilot areas;
- Agencies listed below nominate operational staff for each of the four areas. This should include a member of staff covering 0 – 13 year olds and a second member of staff for 14 – 19 year olds. Agencies only working with either age group are only required to attend one meeting;
- Common assessment and LPG training will be offered regularly between February – December 2006;
- Lead Professional briefings and mentoring will be introduced;
- Additional central admin will be recruited to support the process.

2. Tasks of the Local Preventative Groups

Offer support and advice to universal services and single agencies without the need for a multi agency plan.

Commission joint support services with Lead Professional.

Complete multi agency plan and:-

- (i) agree provision of service;
- (ii) Agree if concerns reach threshold of a children in need;

(iii) Close referral if concerns not substantiated or needs can be met by a single agency.

Track / review all children who received a multi agency plan electronically.

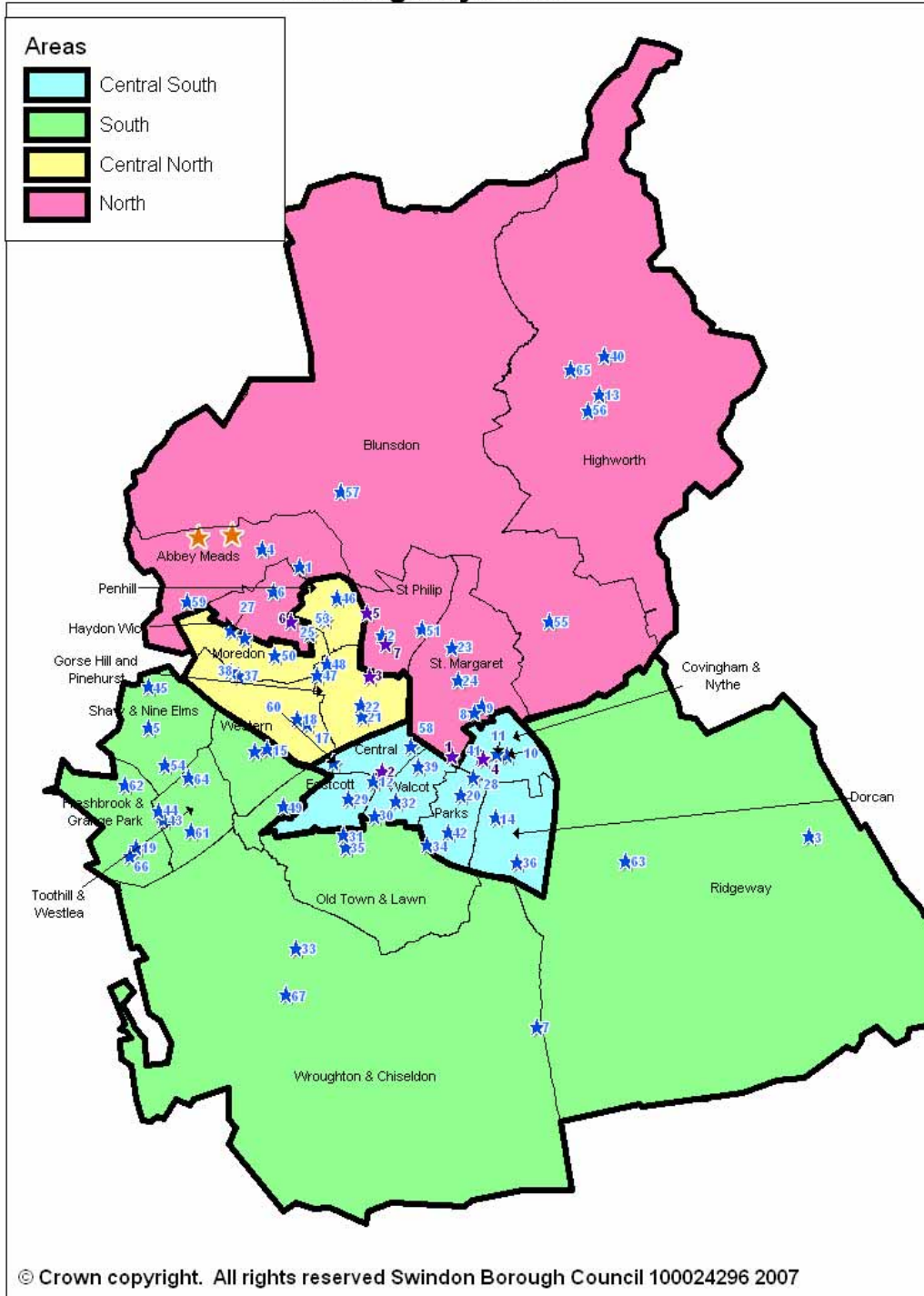
Refer children to Children and Families Referral & Assessment Team if there are child protection concerns in line with child protection procedures. This will be in liaison with the Children's Fund social worker.

3. Frequency of Local Preventative Group Meetings

There will be fortnightly meetings lasting up to four hours in each of the four areas identified for multi agency working in Swindon. The four areas are:

Central South Area	Park, Walcot, Eastcott, Dorcan, Covingham and Nythe, east part of Central (Drove catchment);
Central North Area	Moredon, Penhill, Gorse Hill and Pinehurst, east part of Western; Haydon Wick
North Area	Blunsdon, Highworth, Abbey Meads, Stratton St Phillip, Stratton St Margaret;
South Area	Shaw and Nine Elms, Freshbrook and Grange Park, Toothill and Westlea, west part of Western, west part of Central (Robert Le Kyng catchment), Old Town and Lawn, Ridgeway, Wroughton and Chiseldon.

Multi Agency Areas



There will be a maximum of four children and young people to be discussed at each meeting. The meeting will be divided into two sections:

Section one children aged 0 – 13;
Section two children aged 14 – 19.

The membership of each section will therefore vary for those agencies only working with under 13 year olds. Agencies can choose whether to send different representatives to each section of the meeting in order to spread workload.

4. Potential Membership for each area LPG

Each agency needs to nominate operational staff, working in the relevant area to attend the Local Preventative Groups. The representative attending the Local Preventative Group needs to have gathered information from their own agency about the child or young person so that they can contribute information to the discussion and contribute to the formulation of a multi agency plan. The possibility of providing services and/or taking on the role of Lead Professional should be discussed with the appropriate manager before the meeting. There is an expectation that each representative at a meeting could act as a Lead Professional. Parent/carers and children and young people will be invited to attend each meeting. The referring worker will attend the Local Preventative Group and present the common assessment.

Members should make arrangements within their own agency if they are unable to attend the meeting and to send a report regarding their involvement.

4.1 Main Members of a Local Preventative Group meeting are:

Parent for each case
Health Visiting and/or school nursing
Children & Family Services
Services to Children and Young People including Education
Psychology/Education Welfare/Inclusion /Behaviour Support
Primary Mental Health Link Worker or CAMHS
Children's Fund
Connexions
Youth service
Behaviour Improvement Programme Co-ordinator

Other agencies may attend if they have involvement with the child or young person as appropriate: -

Schools and Early Years Setting for the child/young person
Children's centres
Youth Offending Team

Play Service
Adult Social Care Services
Housing
Community Safety
Adult Mental Health
Sure Start
Police
Voluntary sector services operating in the area
Any other specialist service required, such as services for disabled children

5. Local Preventative Group Meetings

- i. Meetings will be chaired by a pool of managers on a rota basis. The pool has been agreed through the working group for the LPG's and will be made up of members of the Local Preventative Group Pilot , which ran from January 2005 – September 2006. Each assessment will be presented by the worker /agency completing the assessment.
- ii. The Local Preventative Group will make an outcome decision on each common assessment. This will be either:
 - Refer to single agency for provision of services;
 - Agree multi agency plan and possible review group in more complex cases to ensure ongoing co-ordination of work.
Allocate a Lead Professional
- iii) The Local Preventative Group Administrator will distribute the multi agency plan to the Lead Professional and parent/carer (if they have not attended) within five working days of the meeting. It is the responsibility of the Lead Professional to explain the plan to the parent/carers. The Administrator will also inform the referring agency and the parent/carer of any other outcome of the discussion.
- iv) If appropriate, the Local Preventative Group will appoint a Lead Professional from the agencies, which is most likely to meet the needs of the child or has the most knowledge of the child.
- v) The Administrator will minute the meeting and distribute minutes within five working days.
- vi) All common assessments and details of services to be provided will be entered onto the Local Preventative Group database including name of Lead Professional.

Key to Multi-Agency Area Map

Central North	ID
Swindon Academy	
Nova Hreod	
Crowdys Hill School	3
Ferndale Infant School	17
Ferndale Junior School	18
Gorse Hill Infant School	21
Gorse Hill Junior School	22
Moredon Infants School	37
Moredon Junior School	38
Penhill Primary School	46
Rodbourne Cheney Primary School	50
Seven Fields Primary School	53
St Mary's Catholic Primary School	60
Greenmeadow Primary School	25
Haydon Wick Primary School	26
Haydonleigh Primary School	27

North	ID
Warneford	
Riverview	
Kingsdown	
St Luke's School	5
Stratton Education Centre	7
Brimble Hill Special School	1
Uplands School	6
Orchid Vale Primary School	
Red Oaks Primary School	
Abbey Meads Primary School	1
Beechcroft Infant School	2
Bridlewood Primary School	4
Catherine Wayte Primary School	6
Colebrook Infant School	8
Colebrook Junior School	9
Eastrop Infant School	13
Grange Infant Community School	23
Grange Junior School	24
Northview Primary School	40
Ruskin Junior School	51
South Marston CE Primary School	55
Southfield Junior School	56
St Andrews CE Primary School	57
St Catherine's RC Primary School	58
St Francis Primary School	59
Westrop Primary School	65

Central South	ID
Churchfields	
Dorcan	
St Josephs	
Nyland Special School	4
The Chalet School	2
Covingham Park Infant School	10
Covingham Park Junior School	11
Drove Primary School	12
Eldene Primary School	14
Goddard Park Primary School	20
Holy Family RC Primary School	28
Holy Rood Catholic Infant School	29
Holy Rood Catholic Junior School	30
Lainesmead Primary School	32
Liden Primary School	36
Mountford Manor Primary	39
Nythe Primary School	41
Oaktree Nursery & Primary School	42
Lawn Primary School	34

South	ID
Greendown	
Ridgeway	
Commonweal	
Bishopstone CE Primary School	3
Brook Field Primary School	5
Chiseldon Primary	7
Even Swindon Infant School	15
Even Swindon Junior School	16
Freshbrook Primary School	19
King William Street CE Primary School	31
Lethbridge Primary School	35
Oliver Tomkins CE Infant School	43
Oliver Tomkins CE Junior School	44
Peatmoor Community Primary School	45
Robert Le Kyng Primary School	49
Shaw Ridge Primary School	54
Toothill Primary School	61
Tregoze Primary School	62
Wanborough Primary School	63
Westlea Primary School	64
Windmill Hill Primary School	66
Wroughton Infant school	67
Wroughton Junior School	33